

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Anna University, Chennai – 600025

Ph: 2235 8585/79/80/81, E-mail: iqac@annauniv.edu

Meeting on SWOC Analysis, Last 3 Years achievements, Way Forward Minutes of Meeting

Date & Time: 14.05.2022. 10:00am

Venue: Academic Council Hall, AU

Participants: Vice-Chancellor, Registrar, Deans, HoDs, Directors, IQAC Team

Meeting Agenda:

- Last Three Years Achievements, SWOC analysis, and Way Forward
- Vice-Chancellor's feedback
- Registrar's feedback
- Participant's feedback and open discussion

Powerpoint Presentation by:

- Department of Electronics and Communication Engineering/CEG
- Department of Electronics Engineering/MIT
- Department of Computer Science and Engineering/CEG

Sl. No.	Presentation Highlights	Actions to be taken	Responsibility
1.	SFR Ratio	<ul style="list-style-type: none">• All Departments must ensure their SFR Ratio as per AICTE, NAAC and NBA requirements.• A list of Faculty members and Students needs to be prepared, as per AICTE Format and submitted to University through the Deans of respective Campuses.• If any gaps are found, an Action plan must be prepared and submitted through R-Cell to the Registrar.	HoDs Dir-RC
2.	Foreign Faculty	<ul style="list-style-type: none">• Foreign Faculty engagements need to be explored.• Proposals prepared by the departments/Centres may be sent to Director, CIR.	HoDs Directors Dir-CIR
3.	Collaborative Activities	<ul style="list-style-type: none">• Interactions and Collaborative activities need to be increased more.• More MoU s need to be signed with Foreign Universities, Indian Universities, and Industries.• Status reports to be submitted periodically on existing MoU's to Dir-P&D• Proposals for New MoU 's need to be sent to Dir-P&D for further processing	HoDs Directors Dir-CIR Dir-CFR Dir-CUIC Dir-P&D
4.	Prototype to Product	<ul style="list-style-type: none">• Proposals submitted to Prototype to Product conversion should be effectively handled by the Interactive environment established between CED, TEC, and AIC.• Periodical outcomes should be reported to the Vice-Chancellor through the Registrar.	Dir-CED Dir-TEC Dir-AIC

5.	ICT enabled classrooms	<ul style="list-style-type: none"> All classrooms to be converted to ICT classrooms with a timeline. Proposals should be submitted by the Deans, HoD, Director. 	Deans HoD Director
6.	Online Courses	<ul style="list-style-type: none"> Specilizationwise ready list of Online Courses available in SWAYAM, NPTEL and other recommended portals is to be preped and made available on the CAC web page. 	HoDs Directors Dir-CAC
7.	SWOC	<ul style="list-style-type: none"> All the unit heads should conduct SWOC once a year and present it to the Vice-Chancellor. 	HoDs Deans Directors and other Unit Heads
8.	Alumni	<ul style="list-style-type: none"> Interaction with the Alumni should be improved. Prominent/Notable achievements of Alumni should be recognized on Department/CAA webpages. Alumni database should be strengthened. Alumni News Letters should be published periodically. Department/Centres should support CAA to update alumni details A faculty member may be identified and appointed as the Alumni Coordinator 	HoDs Directors Dir-CAA
9.	Senior Students	<ul style="list-style-type: none"> Identifying Senior students as mentors for Juniors to guide in Research, Innovations, Extension/Outreach activities and Application developments. 	Faculty Advisors HODs/Directors
10.	Benchmarks	<ul style="list-style-type: none"> Benchmarks for every activity of units to be identified with a record of progress. The same should be presented by the unit heads during SWOC presentation every year. 	HODs Directors
11.	Scholarships & Freeships	<ul style="list-style-type: none"> Scholarships & Freeships need to be increased with the help of CSR and Alumni. To be channelized through CUIC and CAA Records to be maintained in monetary terms and presented during SWOC presentation every year 	HODs Directors Deans Dir-CUIC Dir-CAA
12.	IoT, DA, ML Courses in Core Engg.	<ul style="list-style-type: none"> IoT, Data Analytics, and Machine Learning courses must be introduced in Core Engg Depts, Civil, Mech, EEE, etc. 	HoDs Deans Dir-CAA
13.	Competitive Examinations	<ul style="list-style-type: none"> Student's training on Competitive Examinations needs to be improved. Department Technical societies, Student Associations and CAA should coordinate in line. 	HoDs Directors Deans Dir-CAA
14.	Faculty association with research centres	<ul style="list-style-type: none"> Every Regular Faculty member should be associated with one or multiple Research Centre based on their interest. 	HoDs Directors

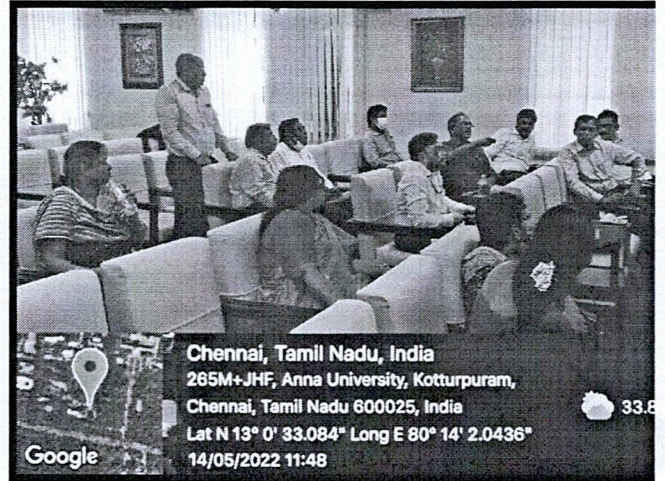
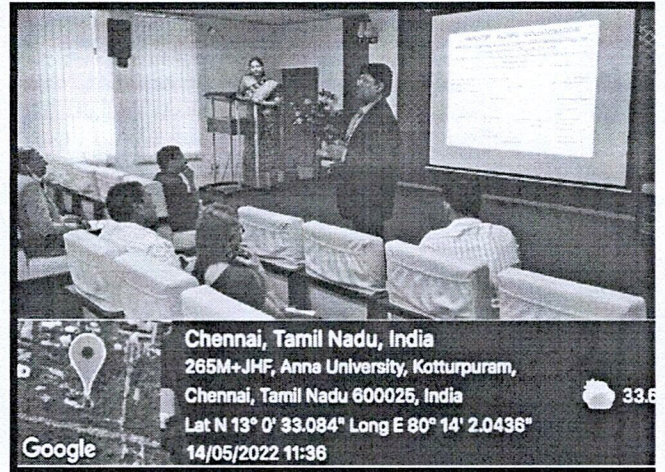
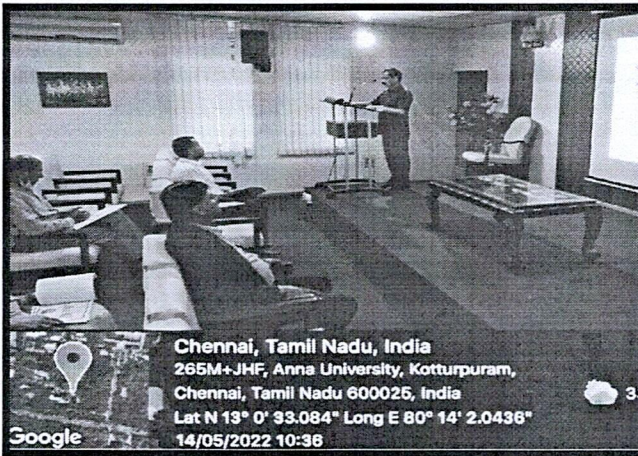
15.	Research Projects	<ul style="list-style-type: none"> Year-wise numbers, sanctioned amount, year-wise funds received, and project status is to be monitored. Action taken reports to increase project funding should be prepared and presented during the SWOC presentation every year. 	Dir-CTDT Dir-P&D
16.	Best Practices	<ul style="list-style-type: none"> Best practices in each unit are to be identified, recognized, recorded, and announced on their respective web pages. 	Deans HoDs Directors and other Unit Heads

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14/5/22
Director-IQAC

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14/5/22
Registrar i/c
14-5-22

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14/5/22
Vice-Chancellor
14/5/22

Meeting Photos (Geo-tagged Photos – Landscape Photos only)





INTERNAL QUALITY ASSURANCE CELL

ANNA UNIVERSITY, CHENNAI-600025.

Department wise SWOC Analysis & Last three year Achievements

Date & Time : 14.05.2022 @ 10.30

Venue : Academic Council Hall, Administrative Building

ATTENDANCE SHEET

Sl. No	Name of the Faculty	Designation	Signature
1	Prof. R. velraj	Vice Chancellor	
2	Prof. G. Ravivarman	Registrar	
3	Prof. S. Meenakshisundar	EDIC ✓	
4	Prof. R. SARAVANAN	CED ✓	
5	Prof. S. MOORTHY BABU	Add. Registrar CCE ✓	SMB/14/5/2022
6	Prof. Dharmaraj Kumar	HOD-IT	14.05.22
7	Prof. S. Prasanna Kumar	HOD - Mech. Engg	
8	Prof. L. Jones Tarcius Dor	HOD - Dept. of Maths	14/05/2022
9	K. S. Easwarakumar	Director, e-Governance ✓	
10	D. Arivudainambi	Director, Library ✓	
11	T. Ramesh Babu	HOD, Industrial Engg	
12	M. CAJESU MADHAN	HOD, Electronics MIT	
13	PROF. S. THANIGAIARASU	HOD, Aero, MIT & ACOE ✓	14.5.22
14	P. SAKTHIVEL	C.O.E (I/C) ✓	14.05.22
15	R.S. BHUVANESWARAN	Director, RCC ✓	14/5/22
16	DR. S. SRIDHAR	HOD, IST, CEG	14/5/22
17	M. SEETHIL KUMAR	HOD, AUTO, MIT	14/05/22
18	V. PONNUSAMY	HOD, DASH, MIT	14/5/22
19	R. JAYAVEL	DEAN, A.C. Tech.	
20	Dr. A. PANDURANGAN	Director, BEST ✓	



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21	P. Jayalaxmi	HOD, IT, MMS	P. Jayalaxmi
22	L. SUGANTHI	Dean CEG	L. Suganthi 14/5/22
23	M. Sasikala	Prof + Director, CME	M. Sasikala
24	R.P. KUMARINI DEVI	HOD, DEEE	R.P. Kumari 14/5/22
25	G. Kalpana	HOD, Physics	G. Kalpana 14/5/22
26	Mala John	Dir, CVIC	Mala John 14/5/22
27	Dr. M. KRISHNAVENI	Director, TOM	M. Krishna Veni
28	B S Lakshmi	HOD, Biotech	B. S. Lakshmi 14.5.22
29	Angelina Gladston	Assoc. Prof. DCSE	Angelina Gladston
30	V. Mang Anita Rajam	Director, CCS	V. Mang Anita Rajam 14/5/22
31	P. Velupathy	DD, CCC	P. Velupathy 14/5/22
32	E. SHANMUGAPRIYA	DD, CCC	E. Shanmugapriya 14/5/22
33	K. SEETHIL VADIVU	HOD, Parenting Technology	K. Seethil Vadivu 14/5/22
34	Dr. B. Mohan	HOD, Manufactory	B. Mohan
35	Dr. T. Padmavathi	For HOD, Management Studies	T. Padmavathi
36	Dr. P. Aruna	HOD, Medical Physics	P. Aruna 14.5.22
37	Dr. S. Valli	HOD, CCE	S. Valli
38	Dr. M. Meenabathi	HOD/DECE	M. Meenabathi
39	R. BASAKARAN.	Prof / ACOB	R. Basakaran
40	Dr. R. Gunasekaran	Director - IQAC	R. Gunasekaran